

**§ 116.02 POWERS AND DUTIES OF BUREAU CHIEFS AND THE DIRECTOR OF PUBLIC SAFETY**

- (e) The Director of Public Safety and the Chief of Police shall prescribe the off-duty authority of Pittsburgh police officers, specifying when officers are authorized to invoke their official powers and use of force as a police officer when not on duty.
- (f) The Chief of Police shall require a police officer to obtain prior approval from his/her supervisor of any police complaints, or arrest warrant affidavits, related to the charge of aggravated assault on a police officer when that arresting police officer is also the alleged victim of the alleged assault, before the accused is arraigned on the alleged charge.
- (g) The Chief of the Bureau of Police will assure that all strip searches are conducted in compliance with applicable law and current professional standards. It shall be the policy of the Bureau of Police to permit police officers to conduct strip searches only when authorized by a supervisor and then only if the officer is specially trained to conduct strip searches.
- (i) Any such strip search shall be conducted in conformance with hygienic procedures and practices, in a room specially designated for strip searches, by the fewest number of personnel necessary all of whom must be of the same gender as the person searched, and under conditions that provide privacy from all but those authorized to conduct the search.
- (ii) Field strip searches of persons in custody shall be conducted only in exigent circumstances where the lives of officers or others may be at risk, and only in privacy with the explicit approval of a supervisor or senior supervisor.
- (h) The Chief of the Bureau of Police will require all officers to complete, a written report each time an officer:
- (a) exercises a use of force;

- (b) performs a warrantless search ;
  - (c) performs a body cavity search or strip search;
  - (d) conducts any warrantless seizure of property (excluding towing vehicles).
  - (e) makes a traffic stop and/or a pedestrian stop.
- (i) The report shall include the officer's name and badge number; the race, age and gender of the individual searched or stopped; approximate time and location; whether the stop involved a frisk or pat-down search; any weapons, evidence, or contraband found during the search; whether the individual involved was arrested or cited, and if so, the charges And the specific reason/s for the stop or encounter.
  - (ii) Whenever force is used, the report shall also include the specific level of force used; a description of all injuries and medical/hospital data for all individuals and police officers injured in the incident; names, badge numbers, ages, genders and races of all other officers who used force in the incident; the names and addresses of all other witnesses and the signature of the officer and his/her immediate supervisor.
- (i) The Director of Public Safety and the Chief of the Bureau of Police will notify the public annually, of the right to initiate a complaint against an officer, in person, electronically, by facsimile, letter or telephone and such notice will include the physical and electronic address, telephone number, and facsimile number of the Office of Municipal Investigations and the Citizen Police Review Board. Notice shall be provided to the public by posting said notice on the Bureau of Police website, in local newspapers of general circulation and in the annual public report.
- (j) The Chief of the Bureau of Police will publish an annual police service report to the public that includes:**
    - 1. Number of sworn police personnel authorized for the calendar year;

2. Number, by rank, race and gender, of officers on the force in each calendar quarter of the reporting period;
3. Number, by rank, race and gender, of officers on active duty in each calendar quarter of the reporting period;
4. Number, by rank, race and gender, of officers assigned to each duty and duty location in each calendar quarter of the reporting period;
5. Number, by rank, race and gender, of officers on workers' compensation in each calendar quarter of the reporting period;
6. Number, by rank, race and gender, of officers on disability leave in each calendar quarter of the reporting period;
7. Number, by rank, race and gender, of officers on military or other specified leave in each calendar quarter of the reporting period;
8. Number of officer retirements by rank, race and gender, in each calendar quarter of the reporting period;
9. Recruitment and retention plan, including race, ethnicity and gender of applicants for police officer positions, those on the eligibility list(s) and those hired;
10. Number of civilian complaints against officers received by OMI and the PBP, broken down by type of complaint, OMI or the PBP's internally recommended disposition, and the PBP's actual disposition;
11. Number of internally-generated complaints against officers received by OMI, broken down by type of complaint, OMI's recommended disposition, and the PBP's actual disposition;
12. Number of officers suspended with pay and those suspended without pay, by race, age and gender, and period of each suspension;
13. Number of officers placed on administrative leave with pay, by race, age and gender, pending a criminal or internal misconduct charge.

14. Number of officers disciplined, by race, age and gender, distinguished by offense and level of discipline, including termination;
15. Number and nature of grievances and arbitrations taken from a disciplinary action and the results thereof;
16. Number of officers losing state municipal police officer certification and reason for revocation;
17. Number of officers sued, with a statistical breakdown showing the types of claims, in which court or administrative body they were filed, and the result in terms of payment and/or equitable relief;
18. The number of police related civil actions filed during the reporting period against the City of Pittsburgh and the Bureau of Police distinguished by the type of claim and the name of the court or administrative body in which the claims were filed.
  - a. The number of civil actions settled during the reporting period and the monetary amount of each settlement identified by the year of the claim, the parties' names and, if applicable, relevant docket number.
  - b. The number of civil actions resolved during the reporting period by a court or jury or administrative body, the monetary amount distinguished by compensatory and punitive award(s) identified by the year of the original claim, the parties' names and relevant docket number.
  - c. The number of civil actions pending at the beginning and at the end of the reporting period in a court or jury or administrative body, identified by the year of the claim, the parties' names and relevant docket number.

19. Number of officers arrested, criminally charged, or pending charges, with a listing of the charges filed, the disposition of those criminal charges, and the personnel action taken against the officer
20. Number of calls for service answered by police, calculated and reported by Zone and specialized units;
21. Average response time to calls by police by Zone;
22. Number of arrests by charge, race, age and gender distinguished by Zone and specialized units, with particular specification of the number by race, age and gender, of discretionary arrests for resisting arrest, disorderly conduct, public intoxication, or interfering with the administration of justice;
23. Number of convictions differentiated by charge and the race, age and gender of those convicted of each charge, distinguished by Zone and specialized units;
24. Number of traffic stops, broken down by race, age and gender of driver, for each Zone and specialized unit;
25. Number of traffic stops initiated by an officer's observation of an equipment violation, suspected intoxicated driver, serious moving violations or due to an open investigation, with each cause differentiated by race, age and gender;
  - (a) Number of traffic stops, resulting in a search of a driver, the vehicle, and/or passenger(s); with each action differentiated by race, age and gender of the driver and passenger(s),
  - (b) Number of traffic stops resulting in seizure of a person or contraband, differentiated by the race, age and gender of the arrestee and person possessing the contraband and type of contraband seized;
26. Number of traffic stops initiated by police officers, differentiated by marked police vehicles, unmarked police vehicles or police motorcycles.

27. Number of pedestrian stops where a search or frisk or pat-down search was conducted or a detention occurred, differentiated by race, age and gender of person stopped, for each Zone and specialized unit;
- (a) Number of pedestrian stops where a search or frisk or pat-down resulted in seizure of a person, or contraband, differentiated by race, age and gender of the arrestee and person possessing the contraband and type of contraband seized.
28. Number of pedestrian stops initiated by police differentiated by the number of stops initiated by police officers in marked police vehicles, initiated by police officers in unmarked police vehicles or initiated by police officers using police motorcycles or initiated by police officers patrolling on foot and whether the officer was in uniform or plainclothes..
- (a) These stops shall be further categorized by the reason the stop was initiated.
29. Number of motor vehicle pursuits and foot pursuits initiated by Pittsburgh police officers due to a DUI or Suspected DUI Operator, involvement in a felony criminal offense(s), misdemeanor criminal offense(s), a stolen or suspected stolen vehicle, summary criminal offense(s) or other traffic offenses and number of individuals apprehended, differentiated by race, age and gender of those apprehended;
30. Number of motor vehicle pursuits initiated by police officers, differentiated by officers in marked police vehicles, officers in unmarked police vehicles or police motorcycles.
31. Number of motor vehicle pursuits resulting in crashes and number of fatalities and injuries sustained by involved, uninvolved persons and police officers;

32. Number of motor vehicle pursuits terminated by crash, by police officer/supervisor decision to terminate, the operator eluded police, or the operator voluntarily stopped.

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## PROPOSAL

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